



DATE: _____

TO: Auxiliary Member _____
Name _____
ID Number _____

SUBJECT: Return of US Coast Guard Auxiliary ID Card

Please be advised your USCG Auxiliary Membership Card is the property of the United States Coast Guard and it is mandatory that you return this card to your Flotilla Commander. Continued possession of an ID card after your membership in the Auxiliary terminates is against the law and could result in criminal penalties. You may wish to review Section 701 of Title 18 of the US Code for additional information.

Your card remains the property of the United States Coast Guard even if it has expired or been defaced and must still be returned.

If you are unable to locate or have lost this card you will be responsible should this card be used.

I affirm that I have made a search but am unable to locate my ID Card.

I never received an ID Card.

My card is enclosed.

Date _____

Member signature _____

A stamped self-addressed envelope is enclosed for the return your card and this letter. If you need further clarification, please contact me. Thank you

Respectfully,

Flotilla Commander Signature _____

Flotilla Commander Verification

I verify the following:

I have destroyed this member's ID Card

I have a number of attempts to retrieve this member's ID Card with no response

Flotilla Commander Signature _____

This form is to be sent with the dues notice.

Flotilla Commander should note if "attempts made to retrieve ID Card—N/R" is indicated on the ANSC 7035, either a letter (from the DIRAUX) or telephone call to the member insuring that the card is no longer in their possession. If member was never notified to submit ID Card, FC will be held responsible.